

## **OBJECTIVES**

Assess basic physical, emotional, spiritual, and cultural needs of the client

Collect and document data accurately and concisely

Collaborate with other health care team members to facilitate effective client care.

Promote and maintain health through incorporating knowledge of growth and development.

Promote and maintain health through prevention and early detection of disease.

Promote physical health and well-being by providing care and comfort.

Provide care related to the administration of medications and monitor clients receiving parenteral therapies.

Comply with the scope of practice as outlined in the Licensed Practical Nurse Practice Act of West Virginia.

Demonstrate responsibility for continuous personal and professional growth and education.

Subscribe to the essential components of the nurse's code of ethics.

**TEAS Testing Will Be Offered : After prospective student has applied and paid application fee and TEAS testing fee. The Practical Nursing Secretary will provide information and schedule testing date. The exam is administered the 2<sup>nd</sup> Wednesday of Each MONTH starting in January.**

## **ALL APPLICANTS PLEASE NOTE:**

THE STATE LICENSED PRACTICAL NURSING BOARD RESERVES THE RIGHT TO REFUSE TO ADMIT APPLICANTS TO THE LICENSURE EXAM WHO HAVE BEEN CONVICTED OF A FELONY, ARE HABITUALLY INTEMPERATE, ARE ADDICTED TO HABIT-FORMING DRUGS, ARE MENTALLY INCOMPETENT, OR ARE GUILTY OF PROFESSIONAL MISCONDUCT AS DEFINED BY THE STATE BOARD. IN ADDITION TO THIS ANY APPLICANT WHO RECEIVED DISCIPLINARY ACTION FROM ONE OF OUR TRAINING FACILITIES WILL NOT BE ADMITTED.

Assessment preparation services are available at **no cost** thru the **Adult Basic Education Center**. For more information, **contact them directly at (304) 586-2411**. Don't delay, begin now and be prepared!

### **Putnam Career & Technical Center**

300 Roosevelt Blvd.  
P. O. Box 640  
Eleanor, WV 25070

Phone (304) 586-3494  
Fax (304) 586-4467  
Visit our website:

**[www.pctc.edu](http://www.pctc.edu)**

**Putnam Career & Technical Center**  
*Start Here ..... Succeed Anywhere*

# **PRACTICAL NURSING**



**2017 – 2018**  
**Application Deadline: May 1, 2018**

## GENERAL INFORMATION

Putnam Career & Technical Center (PCTC) is pleased to provide nursing education to Putnam and surrounding counties in order to meet the need for the growing number of licensed practical nurses. The program consists of classroom and clinical instruction for 12 months.

Courses: Anatomy and Physiology, Fundamental Skills of Nursing, Geriatrics, Medical-Surgical Nursing, Mental Health, Nutrition and Diet Therapy, Obstetrics, Pediatrics, Growth and Development, Pharmacology, Practical Vocational Nursing and Medical Terminology.

## ELIGIBILITY REQUIREMENTS

1. High school diploma or GED
2. Good physical and mental health
3. Be 18 years of age by the first day of class.

## FINANCIAL AID

Financial aid may be available to those who qualify. You must complete that FAFSA ([www.fafsa.ed.gov](http://www.fafsa.ed.gov)) to determine eligibility. We accept PELL grants, WIA, Vocational Rehab, Scholarships, and others.

You may contact the Financial Aid Advisor at (304) 586-3494, ext. 4406 for more information.

**START DATE:** Classes run from August to August, Monday – Friday 8:00 a.m. through 3:20 p.m. Clinical times may vary.

**CLASS SIZE:** up to 30 students, 1:10 teacher to student ratio in clinical setting

## APPLICATION PROCESS/CRITERIA

Applications may be picked up in the main office at PCTC, Monday through Friday from 8:00 a.m. – 3:00 p.m. (when school is in session).

### **Application Deadline: May 1, 2018 at 3:00 pm.**

1. Submit a completed admission application; with a nonrefundable \$85 fee; copies of your high school transcript or GED scores.
2. Complete the TEAS V Entrance Assessment. Assessment dates will be offered at various times. **You must show a photo ID.**
3. Admission is determined based upon a points system. Points awarded for, but not limited to, High School Diploma, GED, prev. education, Legible and complete application and TEAS score.
4. Upon acceptance, a nonrefundable \$75 seat holding fee will be due. Mandatory attendance to an informative orientation session that outlines program requirements (i.e. drug testing, immunizations, Federal and State criminal history and background check).
5. Current CPR (health care provider) card is required before the first day of class.

## ESTIMATED COST

\$7,008.94 payable to PCTC; includes tuition, books and fees. Additional costs, not payable to PCTC, include uniforms, classroom supplies, CPR certification, and medical expenses for physicals, immunizations, and lab work. Housing and transportation are student expenses.

## REFUND POLICY

In the event a student is dismissed or drops the program, application, testing, books and fees are nonrefundable. Tuition is refunded according to the school policy.

## PHILOSOPHY

The Faculty of the Putnam Career and Technical Center School of Practical Nursing (PCTC) philosophy is to provide students with knowledge, skills, understanding, attitudes, appreciation, and work ethic necessary to enter into and make progress in employment in an existing and changing society. In addition, PCTC nursing faculty holds the following beliefs:

**Practical Nursing Education** is designed to focus on a holistic approach to learning, progressing from simple to complex. This education builds on previous levels of knowledge and experience. Practical nursing education is goal-directed and purposeful and includes the development of cognitive skills including critical thinking and analysis. Practical nursing education prepares entry level nurses to provide competent care for clients with commonly occurring health problems having predictable outcomes. Competency implies knowledge, understanding and skills in nursing process, and tasks guided by ethical and legal nursing practice.

### **NOTE: Title IX ADA 504 Notice**

Putnam Career & Technical Center (PCTC) does not discriminate on the basis of race, color, religion, national origin, gender, sexual orientation, disability, age, or marital status in any of its policies, procedures or practices as required by Title IX, Section 504, and ADA regulations. For inquiries concerning Title IX, please contact the Director of Personnel, at 304-586-0500 x1109. For inquiries concerning 504/ADA, please contact the Director of Exceptional Education, at 304-586-0500 x1111.