



# COUNCIL ON OCCUPATIONAL EDUCATION

“Assuring Quality and Integrity in Career and Technical Education”

March 8, 2016

Mr. Michael Erwin, Principal  
Putnam Career and Technical Center (337500)  
300 Roosevelt Blvd.  
Eleanor, WV 25070

Dear Mr. Erwin:

The Commission Council on Occupational Education met on February 20-22, 2016 to take action on accreditation matters. At this meeting the Commission reviewed your Self-Study Report, Team Report, Institutional Response Report, and other supporting documents for initial accreditation.

We are pleased to inform you that the formal action of the Commission was to **ACCREDIT** Putnam Career and Technical Center, 300 Roosevelt Blvd, Eleanor, WV 25070.

The Commission scheduled reaffirmation to occur six years from the initial accreditation team visit and approved your institution to host a reaffirmation visiting team in 2021 (*Handbook of Accreditation: 2015 Edition*, Section III, B., 3. Reaffirmation of Accreditation, page 9). Enclosed you will find your accreditation certificate and a sample news release.

Receiving accreditation denotes that an institution has undergone an extensive self-study and team review process and has been judged by the Commission as meeting its Standards and Conditions for accreditation. Accreditation is granted annually with subsequent reaffirmation scheduled for two to six years. Each institution must substantiate its accreditation each year through an annual report which reflects the current status of the institution.

The Commission's review of your institution's compliance with the standards and criteria included a review of your institution's performance with respect to student achievement. A separate report regarding the assessment of this achievement is included with this Commission action letter. It provides you with basic information about student achievement and suggestions for improvement of programs that may fail to meet student achievement benchmarks. Please keep this assessment report as part of your institution's accreditation file.

The members of the Council on Occupational Education extend to you, your faculty, and your staff its congratulations on having attained the status of a COE-accredited occupational education institution.

The effective date of this decision is **February 22, 2016**.



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Page 2

The COE Summer Conference will be held July 14-15, 2016 at the New Orleans Marriott Hotel, 555 Canal Street, New Orleans, Louisiana 70130. Attendance at this meeting is very important for the vitality of the Council and advancement of the mission of COE – “Assuring quality and integrity in career and technical education.” I would strongly encourage representatives of your institution to attend and participate in this meeting. The meeting program, online registration information, and hotel information will be available on the Council’s web site ([www.council.org](http://www.council.org)).

Please be assured that the Commission stands ready to assist you and your institution in your efforts to improve occupational education. Do not hesitate to call on us if we can be of service.

Sincerely,

Gary Puckett, Executive Director  
Commission of the Council on Occupational Education

GP/cp

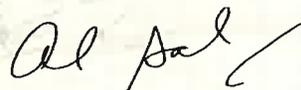
Enclosures

# ACCREDITED INSTITUTION

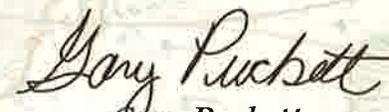
**Putnam Career and Technical Center**

*300 Roosevelt Blvd., Eleanor, WV*

*is accredited by the  
Council on Occupational Education,  
and is entitled to the recognition and privileges resulting therefrom.*



Al Salazar  
Chair



Gary Puckett  
Executive Director

ID#: 337500

Effective Date: February 22, 2016

Expiration Date: June 30, 2016